

UK Certification OFTEC Applicant Category Guidance Notes



This document has been produced to give centres a quick reference guide to the applicant categories for the OFTEC Oil Scheme and to confirm the type of evidence that will need to be supplied.

Category 1 Applicants

Applicants in this category are regarded as experienced oil technicians and are required to hold OFT accredited certificate(s); they will need to provide an original certificate as evidence to the Assessment Centre prior to taking OFTEC assessments.

- Candidates holding OFT10-101 and/or OFT10-102 may take OFT10-105E and/or OFT10-600a assessment without training (and are therefore Category 1).
- Candidates holding OFT10-101 may take OFT10-201 without training (and are therefore Category 1).
- Candidates holding OFT10-105E and/or OFT10-600a must undertake training before taking OFT10-101 and/or OFT10-102 (and are therefore Category 2).
- Candidates holding OFT10-105E, and/or OFT10-102(D/W) and/or OFT10-600a, must undertake training before taking OFT10-201 (and are therefore Category 2).

Category 2 Applicants

Applicants in this category are regarded as holding a nationally recognised qualification in a trade associated with oil work, candidates must provide relevant qualifications to support entry.

Or

Must provide written evidence to the AC confirming that they have undertaken 'on the job' Oil installation and/or maintenance training that would support their application for the range of assessments to be undertaken. That evidence shall be in writing from the employer detailing precisely the type, range and volume of work carried out.

Or

Have relevant skills and experience gained from working in a related trade such as Plumbing / Heating / Ventilation / Refrigeration / Air-Conditioning / Gas Fitting or servicing.

Applicants must provide evidence of this related experience to the AC. The evidence must consist of, as a minimum, the following:

- Name and address of the business(s) providing the related experience.
- The types of related work undertaken.

All Category 2 candidates must also undertake training at an OFTEC approved training centre.

The training must consist of training utilising the current OFTEC Technical Books appropriate to the type of work and equipment that the candidate requires to be assessed against.

Category 3 Applicants

Applicants in this category are regarded as new to the oil industry, and do not hold any national qualifications in a related field nor have any related work experience. Application conditions for this category require that the Category 3 applicant may either:

- Obtain employment with an OFTEC registered business which is willing to provide an auditable extended oil training programme incorporating both On and Off the Job components.

Or

- Undertake a training programme (such as the OFT50) at an OFTEC approved training centre, which is planned, managed and organised by the training centre.