

Conditions to be met by applicants seeking Oil certification in the Nationally Accredited Scheme for Individuals Working within the Oil Industry, in accordance with the requirements in document RCP3 Issue 10 October 2016

The Scheme is open to any applicant meeting the pre-requisite requirements as described within RCP3 Issue 10 October 2016.

The assessment centre shall ensure that candidates applying for assessment are supplied with Certification Body rules and procedures, a candidate application form and any further information required specific to the assessment centre.

Candidates shall complete the application form and supply photographs as required by the assessment centre/and or certification body. The assessment centre will be responsible for ensuring that any required pre-requisites are met.

Pre Requisites and Categorisation of Candidates:

Category 1:

Applicants in this category are regarded as experienced oil technicians and are required to hold OFT UKAS accredited certificate(s); they will need to provide an original certificate as evidence to the Assessment Centre prior to taking OFTEC assessments. Candidates holding OFT10-101 and/or OFT10-102 may take OFT10-105E and/or OFT10-600a assessment without training (and are therefore Category 1). Candidates holding OFT10-105E and/or OFT10-600a must undertake training before taking OFT10-101 and/or OFT10-102 (and are therefore Category 2).

Note: A candidate who holds OFT10-102D, and then wishes to take OFT10-102W, would only have to sit Theory Paper 6 in order to achieve this, on condition that the candidate had achieved the first qualification no more than 3 months before the add-on is taken.

Candidates holding OFT10-105E, and/or OFT10-102(D/W) and/or OFT10-600a, and who wish to undertake OFT10-201 must provide evidence (either Portfolio of work or evidence in writing from the employer) detailing precisely the type, range and volume of associated work carried out.

Category 2:

Applicants in this category are regarded as holding a nationally recognised qualification in a trade associated with oil work, candidates must provide relevant qualifications to support entry (See work qualification tables – OFTEC document **R576**),

And

Must provide written evidence to the AC confirming that they have undertaken 'on the job' Oil installation and/or maintenance training that would support their application for the range of assessments to be undertaken. That evidence shall be in writing from the employer detailing precisely the type, range and volume of work carried out; Or

Have relevant skills and experience gained from working in a related trade such as Plumbing / Heating / Ventilation / Refrigeration / Air-Conditioning / Gas Fitting or servicing.

Applicants must provide evidence of this related experience to the AC. The evidence must consist of, as a minimum, the following:

- Name and address of the business(s) providing the related experience.
- The types of related work undertaken.

All Category 2 candidates must also undertake Training at an OFTEC approved Training centre. The Training must consist of Training utilising the current OFTEC Technical Books appropriate to the type of work and equipment that the candidate requires to be assessed against. The possession of these OFTEC Technical Books prior to training and subsequent assessment is mandatory.

Category 3:

Applicants in this category are regarded as new to the oil industry, and do not hold any national qualifications in a related field nor have any related work experience. Application conditions for this category require that the Category 3 applicant may either:

- Obtain employment with an OFTEC registered business which is willing to provide an auditable extended oil training programme incorporating both On and Off the Job components with organisational support prior to the applicant taking OFTEC assessment. Evidence of the contents of the programme detailing the Off the Job training and On the Job experience must be presented to the AC as above OR;
- Undertake a training programme such as the OFT50 (if wishing to undertake domestic OFT assessments) which is planned, managed and organised by a training provider.

Solid Fuel Technicians

Category 1:

Applicants in this category are regarded as experienced Solid Fuel technicians holding nationally recognised solid fuel qualifications; they will need to provide an original certificate as evidence to the Assessment Centre prior to taking OFTEC assessments.

Category 2:

Applicants in this category are regarded as holding a nationally recognised qualification in a trade associated with Solid Fuel work; candidates must provide relevant qualifications to support entry

Or

Have relevant qualifications, skills and experience gained from working in a related trade such as Plumbing / Heating / Ventilation / Refrigeration / Air-Conditioning / Gas Fitting or servicing. Applicants must provide evidence of this related experience to the Assessment Centre. The evidence must consist of, as a minimum, the following:

- Name and address of the business(s) providing the related experience.
- The types of related work undertaken.

OFT15-108D

Demonstrable, appropriate previous work experience in the construction industry, relating to combustion appliances/fuel storage systems England/Wales, Republic of Ireland, Guernsey, Isle of Man – Part J Northern Ireland – Part L, Scotland – Section 3, Jersey – Part 3

- or - OFTEC technician with scope of work categories 101,102 or 105E.
- or - Registered Gas Safe operative
- or - Registered RGII operative
- or - Registered member of GOMCS, APICS, NACS, NIACS, CSAI or NACE
- or - Registered member of HETAS
- or - evidence of formal qualifications: City & Guilds 6129/6035 and 6089, or QCF 6189;
- or - N/SVQ Level 2/3 in plumbing or equivalent earlier certification that provides evidence of competence
- or - HETAS H003 Dry Appliance Installer course
- or - BPEC Solid Biomass course
- or - APHC Installation of Solid Fuel Appliances and Heating Systems Fed By Solid Fuel in Domestic Appliances course

OFT15-108W

Compulsory: OFTEC OFT15-108D, and

N/SVQ Level 2/3 in plumbing or equivalent certification that provides evidence of competence in plumbing/heating to this level

- or - evidence of OFTEC 101, 102 or 105E;
- or - evidence of formal qualifications: City & Guilds 6035 and 6089, or QCF 6189;
- or - HETAS H004 Wet Appliance Installer course
- or - BPEC Solid Biomass course
- or - APHC Installation of Solid Fuel Appliances and Heating Systems Fed By Solid Fuel in Domestic Appliances course

Category 3:

Applicants in this category are regarded as new to the Solid Fuel industry, and do not hold any national qualifications in a related field nor have any related work experience. Application conditions for this category require that the Category 3 applicant:

- Obtain employment with an OFTEC registered business which is willing to provide an auditable extended Solid Fuel training programme incorporating both On and Off the Job components with organisational support prior to the applicant taking OFTEC assessment. Evidence of the contents of the programme detailing the Off the Job training and On the Job experience must be presented to the Assessment Centre as above.